

Neighborhood Engagement Revitalization Alliance (NERA) Bylaws

Article I: Name & Purpose

Section A. Name

Neighborhood Engagement Revitalization Alliance (“NERA”) hereinafter referred to as the Organization.

Section B. Purpose

The Organization’s mission is to support professionals involved in community engagement and neighborhood revitalization. The vision is to be the leading neighborhood expert in North Texas where neighborhoods are vibrant, inclusive and sustainable.

Section C. Duration

The duration of the Organization is to be perpetual.

Article II: Membership

Section A. Eligibility

Membership shall be open to local municipalities in north Texas. Members shall pay required dues.

Section B. Active

Active members are those local municipalities whose dues are current.

Section C. Voting

Each active member in good standing shall be entitled to one vote on each matter submitted to a vote of the members.

Section D. Dues

Organization dues shall be used to subsidize the activities and interests of the Organization. Membership dues of \$100 shall be assessed on an annual basis to cover the Organization’s operational costs. Any changes to the amounts must be approved by a simple majority of votes (50% + 1) of the active members.

Section E. Termination

Members may be terminated for dues delinquency or any violation of the Bylaws of the Organization. Membership may be reinstated subject to such conditions as may be established by the Organization.

Article III: Meetings

Section A. General

There shall be one general membership meeting which shall fulfill the requirements for elections. This meeting shall occur during the 4th Quarter of the fiscal year (July, August, or September). The place, date and time of the meeting shall be determined by the Board during the 3rd Quarter of the fiscal year (April, May or June). The Board shall give every member no less than 30 days notice prior to the General meeting. This meeting shall be conducted according to Robert's Rules of Order.

Section B. Special

Other special meetings can be called and organized throughout the year. The Board shall give every member no less than two weeks notice of the time and place of the special meetings.

Article IV: Elections

Section A. Officers

The general membership shall elect all members of the Executive Board (Board). After annual elections, the Board shall determine which members will fill each office — President, Vice President, Secretary, Treasurer, and Director.

Section B. Terms

The term of office for Board members shall be two years beginning October 1 of year one and ending September 30 of year two. For the inaugural year of the Organization, two Board members decided by the newly elected Board will serve a one-year term. Afterward, each member of the Board elected shall serve the full two-year term.

Section C. Nominations

The Board shall be nominated by the membership and elected by ballot. Nominations for the Board open and close during the month of May (May 1 through May 31). All nominations shall be placed on the ballot. The Board shall send out ballots to the Membership no less than 30 days prior to the election. A plurality vote shall be necessary to elect each position on the Board.

Article V: Executive Board

Section A. Number

The Board shall consist of five positions and conduct the official business of the Organization.

Section B. General Business

The Board shall prepare the agenda for meetings; shall make recommendations on policy to the general membership; may call special meetings of the membership with notice; may appoint committees; and may take action on general business between regular meetings.

Section C. Official Business

Official business shall be determined by the Board and submitted to a vote of each member. A three-fifths (3/5) majority of votes is required to conduct official business on each matter submitted to a vote of the Board members.

Article VI: Responsibilities

Section A. President

The President shall preside at all meetings of the Organization; appoint all committees not otherwise provided for; carryout assignments and instruction given by vote of the Organization; and perform such other duties as customarily pertain to the office of President.

Section B. Vice President

The Vice President shall preside at all meetings in the absence of the President and shall be responsible for the coordination and function of all standing and/or special committees.

Section C. Secretary

The Secretary shall maintain the minutes of all meetings of this Organization and any other assigned duties as decided by the Board.

Section D. Treasurer

The Treasurer shall be responsible for all financial business of this Organization; present an annual financial report to the membership; any other assigned duties as decided by the Board.

Section E. Director

The Director shall assist in the coordination and function of committees, or other duties of the Organization as needed.

Section F. Vacancy

If any Board position other than President becomes vacant, the President shall, at the earliest possible date thereafter, contact the runners-up for the purpose of filling said Board position. If no runner-up is available, the President may appoint someone with the approval of the Executive Board. The newly appointed member shall immediately enter upon the duties and shall hold said Board position until the next regular election.

If the Board position of President becomes vacant, the Vice President shall assume office for the remainder of the term and assume the responsibilities thereafter (including the above *Article VI: Section F. Vacancy*).

Article VII: Committees

Section A. Appointment

The standing committees and/or special committees of the Organization shall be appointed by the President and serve at the discretion of the Board. The manner of selection, function, and termination shall be determined by the discretion of the Board.

Article VIII: Amendments

Section A. Process

These bylaws may be amended at any regular meeting of the Organization by a simple majority of votes (50% + 1) of those present and voting, provided that written or printed notice of the proposed amendment has been given to all active members at least two weeks in advance.

Article IX: Conflicts of Interest

Section A.

Whenever a Board member has a financial or personal interest in any matter coming before the Board, the affected person shall fully disclose the nature of the interest and withdraw from discussion, lobbying, and voting on the matter.